

SCAHPERD
South Carolina Alliance for Health, Physical Education, Recreation and Dance
Annual Business Meeting Minutes
Sunday, November 12, 2017
Kingston Plantation, North Myrtle Beach, SC

The meeting was called to order by SCAHPERD President, Gina Barton, at 10:17am. Josey Templeton reviewed the Rules of Order for Conducting a Meeting as presented in attachment A below. Cindy Cavanaugh moved to accept the Rules of Order for Conducting a Meeting as presented and Edith Ellis seconded the motion. All were in favor and the motion carried. Gina Barton asked for approval of the agenda for the November 12, 2017 Annual Members Meeting. Jacqlyn Atkins moved to accept the agenda which was seconded by Carmen Plemmons. All were in favor and the motion was carried. Gina Barton asked for the approval of the November 13, 2016 Annual Business Meeting minutes. Cindy Cavanaugh moved to accept the minutes and Todd Seagle seconded them. All were in favor, and the motion was carried.

Reports/Comments for Committee Chairs:

All end of the year reports not presented at the meeting will be given to each committee chair and Association President electronically.

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| 1. Necrology | Kyle Pileggi, verbal report |
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- Gina Barton spoke on behalf of Kyle and informed all members that were present that Kyle is now serving in the military and is unable to fulfill his commitment as the Necrology Chair. Therefore the position is now vacant. Gina Barton shared with all present that SCAHPERD lost 3 members this year. They are as follows: Cameron Brooks on 6-14-17, Marie Dawkins on 10-9-17 and Patty Peterson on 10-23-17. Gina asked all present to please keep the families of the above individuals in your prayers.
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| 2. Governor's Council | Erica Ayers, no report |
| 3. SDE Consultant PE | Mike Lally, no report |
| 4. SDE Consultant Health | Mike Lally, no report |
| 5. Let's Move Active Schools | Cindy Heos, no report |
| 6. SCPEAP | Dick Hohn, no report |
| 7. Advocacy | Judith Rink, as written |
| 8. Scholarship | Shelley Hamill, as written |
| 9. Jump Rope for Heart | Carmen Plemmons, written/verbal |
- Carmen Plemmons announced that there was an increase in the number of donations this year for JRFH/HFH but there was a decrease in the number of schools that participated. They added a new award to this year, Rookie of the Year. This is in hopes to encourage first time coordinators to participate in the JRFH/HFH.
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| 10. Ethnic Minority Service | Suzette McClellan, as written |
| 11. Strategic Planning | Lynn Hammond, as written |
| 12. Honors and Recognitions | Edie Ellis, as written |
| 13. SCAHPERD Scholar | Shelley Hamill, as written |
| 14. Nominations | Ashlee Ratigan, as written |
| 15. Conference Planning | Ashlee Ratigan, as written |
| 16. Constitution | Josey Templeton, written/verbal |

Josey Templeton informed all were present that the Constitution Committee has looked at the Operating Codes for SCAHPERD Scholar, Operating Codes for the Honors and Recognition, and the SCDA Constitution and By-Laws. The revisions to those have been approved by the SCAHPERD Board.

17. Finance Josey Templeton, written/verbal
Josey Templeton informed all present of the bad news about the decrease in the JRFH allocation that SCAHPERD receives. Our allocation that we budgeted for was cut by about \$11,000 and therefore we spent an entire board meeting coming up with ideas of how to cut the budget that had been approved in May 2017. Josey also informed all present that next year we will be in the same position because we are in the middle of our contract with American Heart Association. She said that SCAHPERD will anticipate a decrease again for next fiscal year. Josey asked if anyone has any suggestions of fundraising to help support SCAHPERD to please email them to her at josey.templeton@citadel.edu and she will pass the info on. Josey said that we are at the end (last year) of our 3 year contract with AHA and the new 3 year contract is currently being negotiated between SHAPE and AHA. Gina Barton thanked the anonymous individual's that helped contribute to the success of the 2017 SCAHPERD conference.

18. Membership Kathy Sullivan, verbal
Kathy Sullivan announced the new ambassador program that she and her committee are in the process of working on. She asked all present that if they would like to serve as an ambassador to please let her know.

19. Public Relations Jane Abbott, as written

20. Executive Committee Gina Barton, written/verbal
Gina Barton thanked all that participated in the New Executive Director Search and Screening Committee. She then thanked Kym Kirby for accepting the position of the new SCAHPERD Executive Director and she finally thanked Bonnie Bucket for her guidance and leadership during the transition from Bonnie to Kym.

Reports/Comments from Association Presidents:

1. SCAAHE Jacqlyn Atkins, written/verbal
Jacqlyn announced that SCAAHE had variety of sessions covering two different tracks, Health Education and Community Health. They were able to offer 14 ½ MCHES and CHES Credits. She then introduced the new SCAAHE President-Elect, Jenny Dewitt and the new President is Lynn Hammond.

2. SCAPES Penny Wyatt, written/verbal
Penny introduced the new SCAPES President Elect, Adam Mullis and the new SCAPES President, Debbie Holcombe.

3. SCDA Emily Enloe, written/verbal
Emily introduced the new SCDA President, Kristin Tillotson and the new SCDA President-Elect, Shannon Bradberry.

4. SCAFP Chandler Casner, written/verbal
Karie Orendorff, SCAFP Advisor, spoke on behalf of Chandler. She introduced the new SCAFP President, Kristin Hutchins and the new SCAFP Vice President, Brandon Bowers.

Reports/Comments from the Executive Director:

5. Executive Director Kym Kirby, verbal
Kym Kirby thanked all that helped her in her transition to the new SCAHPERD Executive Director and she went on to thank all that volunteered to help make the 90th SCAHPERD Conference a great event! Kym then thanked Bonnie Bucket for all her guidance and support while she took over as the new Executive Director. She informed everyone that the numbers were down this year compared to last. We had roughly 330 plus in attendance at the conference. Kym Kirby went over the new liability insurance that SCAHPERD will be offering starting January 1, 2018. All SCAHPERD members will have a \$1,000,000 general liability policy that covers all work-related activities.

Members who joined before January 1, 2018 are also included. Coverage for the General Liability insurance includes claims made by negligent acts accidentally committed resulting in bodily injury, personal and advertising injury or property damage to others.

Reports/Comments from Alliance Officers:

- 6. Past-President Ashlee Ratigan, as written
- 7. President Gina Barton, as written
- 8. President Elect Lori Hicklin, verbal

Lori Hicklin reported that she attending the SAMS conference in Albuquerque which was a great opportunity and she looks forward to her next year serving as the SCAHPERD president.

Action Items: Motion-Amendment proposal for the SCAHPERD membership.

1. It was moved by the SCAHPERD Constitution Committee/SCAHPERD Board of Directors, (no second needed) to accept the following SCAHPERD By-Laws addition:

~~Original text to be deleted.~~

Additions to SCAHPERD By-Laws highlighted in yellow

SCAHPERD By-Laws, Article VI-SCAHPERD Structures, Section 3.c.

Each Association shall:

- c. establish and administer programs to serve its membership: **“such programs shall be scheduled no closer to the SCAHPERD annual conference than eight (8) consecutive weeks prior to or eight (8) consecutive weeks following the conference. All association programs dates shall be approved by the SCAHPERD Board of Directors.”**

2. It was moved by Todd Seagle, seconded by Cindy Gallman to extend the discussion of motion 1 above for 10 minutes.

Approved x Opposed Abstained

Motion #1 was voted on:

Motion Failed—counted votes listed below

Approved 7 Opposed 33 Abstained 4

3. It was moved by Bonnie Buckett, seconded by Rachel Lindman that if an association has a conference or festival within 8 weeks of the SCAHPERD conference, that association(s) will be responsible for the administrative costs and administration of the event.

Motion Failed—counted votes listed below

Approved 17 Opposed 24 Abstained 14

4. It was moved by Cindy Cavanaugh, seconded by Todd Seagle to return recommended changes to the SCAHPERD By-Laws, Article VI, Section 3.c. back to the SCAHPERD Executive Committee and Board of Directors for reconsideration.

Motion Passed—counted votes listed below

Approved 40+ Opposed 0 Abstained 2

5. It was moved by the SCAHPERD Board of Directors, (no second needed) to approve the following membership dues increases to begin January 1, 2018, and adjust the SCAHPERD By-Laws, Article VIII—Dues and Finances, Section 2.

Annual Dues:

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Additions to SCAHPERD By-Laws highlighted in yellow

a. The annual dues shall be ~~thirty-five (35)~~ fifty (50) dollars for Professional, ~~twelve (12)~~ eighteen (18) dollars for ~~Students~~ Future Professionals, forty (40) dollars for Affiliate, ~~fifteen (15)~~ twenty (20) dollars for Retired Professional, and twenty (20) dollars for Guest Membership, such dues shall constitute membership for one calendar year from the date of payment.

b. Professional members may purchase a two-year membership for ~~sixty (60)~~ ninety (90) dollars. Two-year memberships may be purchased on the professional member's next renewal date.

c. Such dues shall be due and payable annually at the time of the annual conference or at the date of application for membership. Distinctive membership cards shall be issued only upon payment of dues.

Approved Opposed Abstained

6. It was moved by the SCAHPERD Board of Directors, (no second needed) to approve an additional professional membership option for a three-year membership. The cost for a three-year membership would be \$125.00.

This will necessitate a change in the **SCAHPERD By-Laws, Article VIII—Dues and Finances, Section 2. Annual Dues:** by adding letter c. to Section 2. and relettering of c. to d. (see previous motion for exact placement in By-Laws).

c. Professional members may purchase a three-year membership for one hundred and twenty-five (125) dollars. Three-year memberships may be purchased on the professional member's next renewal date.

~~e.d.~~ Such dues shall be due and payable annually at the time of the annual conference or at the date of application for membership. Distinctive membership cards shall be issued only upon payment of dues.

Approved Opposed Abstained

Important Dates: 91st Annual SCAHPERD Conference and Exposition November 9th – 11th 2017 at the Kingston Plantation in Myrtle Beach, SC.

Announcements: Edith Ellis, the 90th Birthday Celebration Committee Chair thanked her committee and everyone else for their help and support in making the celebration a success.

Passing of the gavel: Gina Barton, SCAHPERD President 2016-2017 passed the gavel to Lori Hicklin the new SCAHPERD President 2017-2018.

Adjournment: Lori Hicklin asked for a motion to adjourn, Lynn Hammond moved to adjourn and Todd Seagle seconded the motion. The meeting was adjourned at 12:06pm.

Respectfully submitted by Shannon Koch, SCAHPERD Administrative Assistant

**Rules of Order for Conducting the Annual Membership Meeting
November 12, 2017**

1. All Professional, Honorary Life, and Retired Professional members and the Affiliate member designee shall have voting privileges. All members shall be allowed speaking privileges. *By-Laws, Article V, Section 1.e.*
2. At the Annual Business meeting, a quorum shall consist of all members present for any matter requiring a vote. A successful vote requires a majority of those members present, unless a greater proportion is required. *By-Laws, Article V, Section 3.*
3. The approved agenda will be followed unless there is a two-thirds vote to amend.
4. All motions shall be made in writing on the motion forms provided, signed by the maker and the seconder of the motion. Discussion on an item will come only after a motion has been made.
5. Any motions to amend the Constitution or By-Laws which were not sent to the membership at least 21 days prior to the meeting may not be considered.
6. Members shall be recognized by the Chair (the President) before speaking and comments should be directed to the chair.
7. Debate on a motion will be limited to 20 minutes unless members approve extending discussion for a specified additional period. Extending discussion requires a two-thirds vote.
8. No individual shall speak to an issue a second time until all who desire to speak have been heard the first time, unless it is to clarify a point. Speaking time is limited to 3 minutes per person. *Discussion will alternate between those who are speaking for the issue and those speaking against the issue.*
9. Vote will be by voice unless the decision is uncertain or challenged. Motions will be decided by a majority of members voting unless otherwise specified.
10. Motions to receive reports will not be made. The presentation of a report is, in effect, the receipt of the report.
11. Motions made by a committee will be accepted without the formality of a second. All other motions require a second.
12. Robert's Rules of Order, Newly Revised, shall be the guide for all procedures and business not specifically covered by the SCAHPERD Constitution and By-Laws. These rules shall be adopted, suspended or rescinded by a two-thirds vote of the members present and voting.

“Call for the question”, “question” and “move the previous question” are often misused. Debate does not end immediately. Instead, the motion must be seconded, the motion is not debatable and a vote on ending the debate must be conducted before voting on the original motion. (2/3 voted required for approval)